

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Letchworth Committee held in the Foundation House,  
Icknield Way, Letchworth Garden City  
on Wednesday, 5th July, 2017 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Julian Cunningham, Gary Grindal and Lynda Needham.

### 2 MINUTES - 8 MARCH 2017

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 8 March 2017 be approved as a true record of the proceedings and be signed by the Chairman.

### 3 MINUTES - 18 MAY 2017

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 18 May 2017 be approved as a true record of the proceedings and be signed by the Chairman.

### 4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 5 CHAIRMAN'S ANNOUNCEMENTS

- (1) The Chairman welcomed those present at the meeting, especially those who had attended to give a presentation;
- (2) The Chairman advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (3) The Chairman advised that he had agreed to move Item 8 – Letchworth Garden City Town Centre Manager forward and this would now be considered as the next item.
- (4) The Chairman drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

### 6 GRANTS AND COMMUNITY UPDATE

**RESOLVED:**

- (1) That the Communities Officer be requested to include updates regarding how grant funding awards were used and the success of any events for which grant funding was provided in all future reports.
- (2) That the budgetary expenditure, balances and carry forwards from the Development and Visioning Budgets be noted;
- (3) That the actions taken by the Community Development Officer to promote greater community capacity and well-being for Letchworth Garden City be endorsed;

**REASON FOR DECISION:** To keep Members of the Committee apprised of the latest developments in community activities in Letchworth Garden City.

## 7 LETCHWORTH GARDEN CITY TOWN CENTRE MANAGER

Prior to the item being discussed Councillor David Levett declared a Declarable Interest as he was a member of the BID Board, but as there was no decision to be made on this item as it was only for reporting purposes he would remain in the room.

Mr Tom Hardy, Letchworth Garden City Town Centre Manager, thanked the Chairman for the opportunity to address the Committee and gave a verbal presentation regarding the issues and activities in the town centre.

The Chairman thanked Mr Hardy for his presentation.

## 8 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

Members discussed the following Ward and Outside Bodies:

- Howard Garden Social and Day Care Centre

## 9 PUBLIC PARTICIPATION - MS THERAPY CENTRE

The Communities Officer advised that Mr Mark Boscher of the MS Therapy Centre had been called away to attend a sick relative and therefore was unable to attend this meeting to make a presentation.

## 10 GRANT APPLICATION - MS THERAPY CENTRE

**RESOLVED:** That grant funding of £1,113 be awarded to Hertfordshire Multiple Sclerosis Therapy Centre from the 2017/18 Discretionary Budget towards the cost of training staff to provide specialist Plates sessions for those with MS and other neurological conditions..

**REASON FOR DECISION:** To improve services provided by local organisations and groups which are accessed by the community.

## 11 GRANT APPLICATION - ARMED FORCES DAY

The Communities Officer advised that her report had been written prior to the meetings being postponed due to the General Election.

This grant had been awarded under delegated powers and the event had taken place and been a great success.